

WAUKESHA COUNTY

Government in ACTION

WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

1320 Pewaukee Road, Room 320

Waukesha, WI 53188

Phone: 262-548-7902

Fax: 262-896-8510

Website: www.waukeshacounty.gov



2004 Edition

Introduction to County Government

Welcome

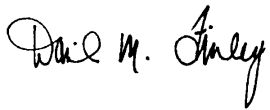
It is my pleasure to provide you this Waukesha County informational booklet, "Government in Action."

On the pages that follow you will learn about the services that Waukesha County provides in the areas of public safety, public works, parks and land use, human services, and senior services. In addition, you will see how Waukesha County government is structured, and how we operate in order to deliver these services.

As County Executive, it is my job to see that County services are provided in the most effective and efficient manner possible. I believe that "Government in Action" will give you a better understanding of County government and how we work to ensure that we all enjoy a high quality of life.

I hope this booklet will spark an interest in you to become more involved and aware of your County government and the decisions we make.

Sincerely,



Daniel M. Finley
County Executive

Mission

Waukesha County is committed to leading the way in the delivery of high quality, cost-effective services by working together to respond to the needs of the public.



County Executive Daniel M. Finley

Volunteer

Waukesha County utilizes volunteers everyday, and as our population continues to grow, so does our need for more volunteer support. By volunteering for Waukesha County, you will help enhance community participation in governmental services while strengthening the quality of life for our residents.

From greeting visitors at the County Courthouse and Administration Center to helping provide outreach services in the community, volunteering does make a difference. To join our dynamic team of volunteers, please contact the Department of Health and Human Services at (262) 548-7284 or the Department of Senior Services at (262) 548-7848.

Glossary

Elected Official:	A person that is selected by the people through the process of voting to manage an office for a specified amount of time.
Partisan Office:	Whereby a candidate for a public office is required to declare an affiliation to a political party, like the Republican, Democratic or Libertarian parties.
Term Limits:	The period set for holding office. State constitutional officers like the County Clerk, Clerk of Circuit Court, District Attorney, Register of Deeds, and Treasurer are elected to 2-year terms. The County Executive and the Sheriff are elected to 4-year terms.
Veto:	If the County Executive disagrees with a measure passed by the County Board, he or she may reject, or veto it.
Vote:	To choose a candidate by casting a ballot. In the State of Wisconsin, residents must be at least 18 years old to vote.

Opportunities

Waukesha County has numerous opportunities for individuals and groups to learn more about County government. For more information about the following options, please contact the:

Waukesha County Executive's Office
1320 Pewaukee Road, Room 320
Waukesha, WI 53188

(262) 548-7902

Behind-the-Scenes Tours

Behind-the-Scenes Tours of County facilities are interesting and educational. Get a first hand look at the inner workings of the Airport, Administration Center, Materials Recycling Facility, Sheriff's Department, and other operations. There may be some restrictions on group size and the age of individuals at certain facilities.

Showcase of Local Talent

The Showcase of Local Talent offers all public and private grade schools in Waukesha County the opportunity to display and give recognition to student artwork in a public setting. Schools that participate in the program provide youth with community involvement and government experience.

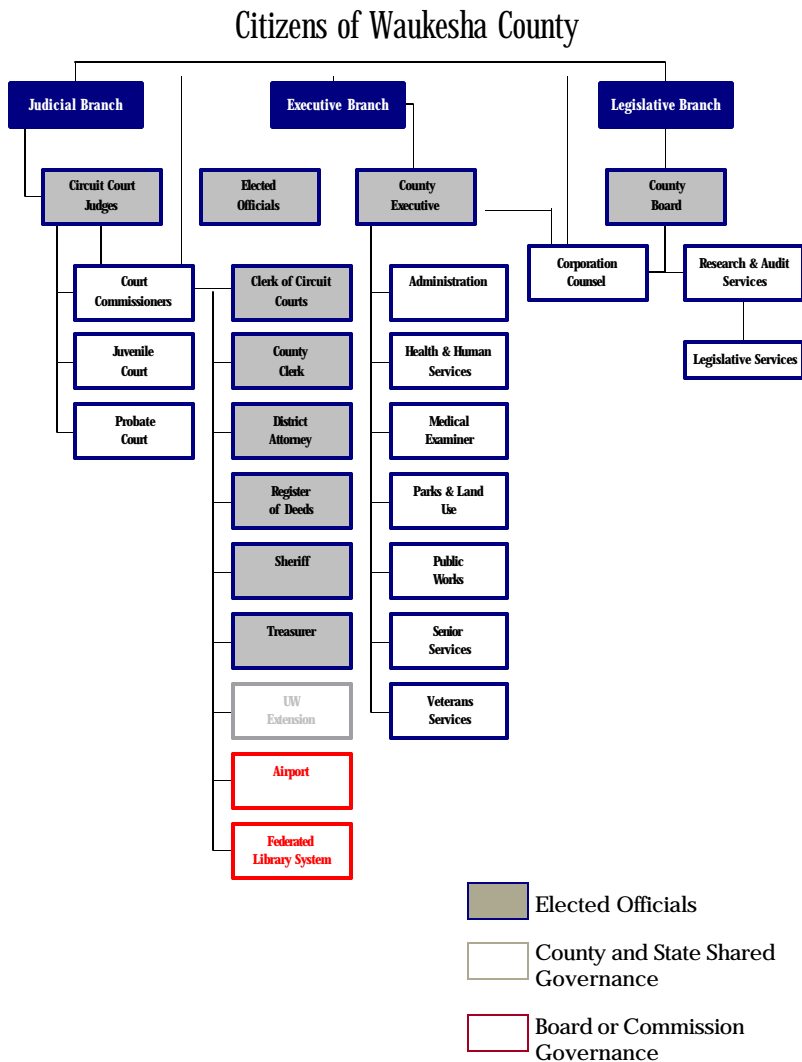
Speak Up! Waukesha County

Waukesha County government provides services from A to Z...Airport to Zoning! Our speaker's bureau, Speak Up! Waukesha County, will gladly coordinate a speaker to discuss County services or local government topics for your organization's next meeting.

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Organizational Chart



Resources

Public Officials Directory

The County Clerk's Office produces a publication that features all Federal, State, County and Local Elected Officials. A hard copy can be purchased from the Office for approximately \$2.00. The information is also available on-line at: www.waukeshacounty.gov/services or www.waukeshacounty.gov/departments/clerk.

For more information, contact:

Waukesha County Clerk's Office

1320 Pewaukee Road, Room 120

Waukesha, WI 53188

PH: (262) 548-7010

Family Court Self-Help Center

The Family Court Self-Help Center offers the following services to individuals in Family Court matters such as divorce, legal separation, and paternity: a customer service representative is available to answer procedural questions in the Court House, Room C-108; forms, instructions, and procedural information; a library of legal research tools; attorney directories and community resources; and public access computers and print/copy services. Many of the Center's services are also available from the Family Court Self-Help Center's comprehensive website at <http://courtsselfhelp.waukeshacounty.gov>. For more information, please call the Center at (262) 548-7524.

Website

Waukesha County has developed an extensive website to enhance public access to County government resources. Visit us on the web at:

www.waukeshacounty.gov

In addition to providing information on government services and programs, the website offers on-line job applications, real time news,

Directory

Parks (continued):

Minooka Park: 1810 East Sunset Drive, Waukesha	(262) 896-8006
Mukwonago Park: C.T.H. LO, Mukwonago	(262) 363-7658
Muskego Park: S83 W20370 Janesville Road, Muskego	(262) 679-0310
Naga-Waukee Park: 651 STH 83, Hartland	(262) 646-3555
Nashotah Park: W330 N5113 CTH C, Nashotah	(262) 367-1022

Planning and Zoning Division

1320 Pewaukee Road, Room 230, Waukesha, 53188	(262) 548-7790
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Register of Deeds

1320 Pewaukee Road, Room 110, Waukesha, 53188	(262) 548-7583
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Register in Probate

515 W. Moreland Blvd., C-380, Waukesha, 53188	(262) 548-7468
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Public Works

1320 Pewaukee Road, Room 220, Waukesha, WI 53188	(262) 548-7740
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Senior Services

1320 Pewaukee Road, Room 130 Waukesha, 53188	
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Administration Information and Assistance Nutrition/Senior Dining Elder Abuse Reporting Transportation (specialized) Volunteer Opportunities

(262) 548-7848
(262) 548-7828
(262) 548-7826
(262) 548-7828
(262) 548-7828
(262) 548-7829

Sheriff

515 W. Moreland Blvd., Waukesha, 53188	
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Administration Communications

(262) 548-7126

Emergency Non-Emergency Court Services Huber Facility Jail Patrol Division

911
(262) 548-7117
(262) 896-8164
(262) 548-7181
(262) 548-7170
(262) 548-7122

Treasurer

1320 Pewaukee Road, Room 148, Waukesha, 53188	(262) 548-7029
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U.W. Extension

1320 Pewaukee Road, Room G-22, Waukesha, 53188	(262) 548-7770
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Executive Branch

County Executive

Waukesha County is organized under a county executive form of government. On April 16, 1991, Waukesha County's first County Executive took office. The Executive, elected by the people, serves a 4-year term. He or she is responsible for coordinating and directing all administrative and management functions of the County which are not vested in other elected officials. The Executive has the power to appoint the heads of all County departments except those headed by elected officials or state statutory boards and commissions. All appointments are subject to County Board confirmation.

A major responsibility of the County Executive is budget preparation, and its submission to the County Board. The County Executive may veto a resolution or ordinance passed by the County Board, and the Executive may exercise a partial veto of legislation which involves an appropriation. A two-thirds vote of the members elect of the County Board is necessary in order to override a County Executive's veto.

Administration

The mission of the Department of Administration is to assist other County departments and provide countywide standards and support systems for human resources, financial management, information technology, procurement, and other internal support services. The Department promotes and initiates enhancements and efficiencies of internal service operations, which enables better service to other County departments and ultimately the citizens of Waukesha County.



The Administration Center entrance located on Pewaukee Road in the City of Waukesha. It is connected to the Courthouse.

Executive Branch

Airport

The Waukesha County Airport/Crites Field, was dedicated in 1935, and serves as an intricate part of the County's transportation system. The Airport provides the physical facilities necessary for the safe and efficient takeoff, landing, and surface maneuvering of aircraft 24 hours a day, 365 days per year. It houses businesses that provide aircraft maintenance and radio installation/repair, charter services, aircraft rental, aircraft instruction, aircraft fueling and sightseeing/introductory aircraft rides. The County provides aircraft hangars for rent, and it also leases land on a long term basis for individuals who desire to construct their own hangar facility.



Continual traffic at Crites Field makes the airport a vital component to transportation needs throughout Southeastern Wisconsin.

Community Development

Waukesha County receives federal funding through the U.S. Department of Housing and Urban Development (HUD), for two programs to assist low and moderate income households. One program is the Community Development Block Grant Program (CDBG), which provides project funding for housing, public services, economic development, public facilities, planning, and historic preservation to develop viable urban communities. Another program is the HOME Investment Partnership Program, which is a 4-county partnership that provides funding for affordable homeownership opportunities, housing rehabilitation loans, rental housing development, and homebuyer counseling.

Corporation Counsel

The Corporation Counsel's Office serves as the attorney for the County Executive, the County Board, and all departments, agencies, boards, and commissions. It represents Waukesha County in the prosecution and defense of civil litigation where the County is a party, including ordinance violation cases. The Office also prosecutes paternity and

Directory

Health and Human Services (continued):

Juvenile Center 521 Riverview Ave., Waukesha, 53188	(262) 548-7731
Workforce Development Center 892 Main Street, Pewaukee, 53072	(262) 695-7800
Medical Examiner 515 W. Moreland Blvd., Waukesha, 53188	(262) 548-7575

Parks and Land Use:

Enterprise Operations Division 1302 Pewaukee Road, Room 230, Waukesha, 53188	(262) 548-7790
Exposition Center 1000 Northview Road, Waukesha, 53188	(262) 548-7200
Golf Courses:	
Moor Downs Golf Course 438 Prospect Ave., Waukesha, 53188	(262) 548-7821
Naga-Waukee Golf Course W307 N1897 Maple Ave., Pewaukee, 53072	(262) 367-2153
Wanaki Golf Course N50 W20830 Lisbon Road, Menomonee Falls, 53051	(262) 252-3370
Ice Arenas:	
Eble Park Ice Arena 19400 W. Bluemound Road, Brookfield, 53045	(262) 784-7512
Naga-Waukee Ice Arena 2946 Golf Road, Delafield, 53028	(262) 646-7072
Environmental Health Division 1320 Pewaukee Road, Room 260, Waukesha, 53188	(262) 896-8300
Land Information Division 1320 Pewaukee Road, Room 110, Waukesha, 53188	(262) 896-8270
Land Resources Division 1320 Pewaukee Road, Room 260, Waukesha, 53188	(262) 896-8270
Parks System Division 1320 Pewaukee Road, Room 230, Waukesha, 53188	(262) 548-7801
Parks:	
Fox Brook Park: 2925 N. Barker Road, Brookfield	(262) 783-1346
Fox River Park: Waukesha	(262) 970-6690
Menomonee Park: W220 N7884 Townline Road, Menomonee Falls	(262) 255-1310

Directory

Corporation Counsel

1320 Pewaukee Road, Waukesha, 53188

Administration, Room 330
Child Support, Room 348

(262) 548-7432
(262) 548-7420

County Board

515 W. Moreland Blvd., Room C-170, Waukesha, 53188

(262) 548-7002

County Clerk

1320 Pewaukee Road, Room 120, Waukesha, 53188

(262) 548-7010

County Executive

1320 Pewaukee Road, Room 320, Waukesha, 53188

(262) 548-7902

District Attorney

515 W. Moreland Blvd., Room CG-72, Waukesha, 53188

Administration, Room CG-72

(262) 548-7077

Felony/Misdemeanor Division, Room

(262) 548-7076

Intake Division, Room

(262) 896-8267

Juvenile Division, Room

(262) 548-7905

Traffic Division, Room

(262) 548-7077

Victim/Witness, Room

(262) 548-7071

Emergency Management

1320 Pewaukee Road, Room 320, Waukesha, 53188

(262) 548-7580

Federated Library System

831 North Grand Avenue, Suite 220, Waukesha, 53186

(262) 896-8080

Health and Human Services:

Human Services Center

500 Riverview Ave., Waukesha, 53188

(262) 548-7212

Public Health

615 W. Moreland Blvd., Waukesha, 53188

(262) 896-8430

Mental Health

1501 Airport Road, Waukesha, 53188

(262) 548-7950

Executive Branch

the public in mental commitments, protective placement proceedings, juvenile cases involving children in need of protection services, and the termination of parental rights.

Emergency Management

The Office of Emergency Management is responsible for coordinating all disaster-related planning, which includes the training of local officials, response activities, and recovery efforts. The Office also serves as the contact point for federal and state agencies that have a responsibility in mitigating the effects of disasters. The Office is also responsible for County-based homeland security issues, initiatives, and grants.

Health and Human Services

The Waukesha County Department of Health and Human Services provides a wide range of family, economic assistance, public health, and disability services to individuals and families in Waukesha County. Services are designed to improve the physical, emotional, and financial functioning of residents whose needs are not being met by other resources in the community. With proper short-term assistance, the Department believes individuals and families can respond effectively to life's crises and problems. Fees, where applicable, are charged based upon ability to pay, mandated insurance benefits, Title XIX eligibility, and other related insurance benefits.

Medical Examiner

The Medical Examiner's Office investigates unexplained, sudden and traumatic deaths, like suicides, homicides, accidents, as well as deaths not attended by a physician. Examinations are performed to assist in the determination of cause and manner of death.

Parks and Land Use

The Department of Parks and Land Use is dedicated to the protection, preservation, and enhancement of the County's cultural and natural resources. The Department recognizes the need to promote harmony and balance between the often conflicting interests of environmental protection and economic development.

Executive Branch

Parks and Land Use (continued):

The Department is made up of the following 6 divisions: Environmental Health, Land Resources, Parks System, Planning and Zoning, Enterprise Operations, and Land Information. A brief description of divisional directives follows:



Fox Brook Park beach awaits swimmers of all ages on a hot summer day. It is located on Barker Road in the City of Brookfield.

1. **Environmental Health Division:** provides environmental services such as well and septic systems, restaurant and food inspection, and a humane animal program.
2. **Land Resources Division:** administers Federal, State and County land and water quality improvement programs and an integrated Solid Waste Management and Recycling System.
3. **Parks System Division:** responsible for the acquisition, design, development, operation, and maintenance of the County Parks System.
4. **Planning and Zoning Division:** responsible for the administration of zoning, reviewing land divisions, and providing various planning services throughout the County.
5. **Enterprise Operations Division:** manages the County's golf courses, ice arenas, and the Exposition Center.
6. **Land Information Division:** administers the County's computerized Land Information System.

Public Works

The Department of Public Works is responsible for maintaining and improving the County's infrastructure and is made up of 8 divisions: Administration, Building Projects, Building Operations, Central Fleet, Communications Center, Engineering, Highway Operations, and

Directory

Administration

1320 Pewaukee Road, Room 310, Waukesha, 53188

(262) 548-7020

Airport/Crites Field

2525 Aviation Drive, Waukesha, 53188

(262) 521-5249

Court Services:

Circuit Court Commissioners

515 W. Moreland Blvd., Room C-270, Waukesha, 53188

(262) 548-7862

Clerk of Circuit Court

515 W. Moreland Blvd., Waukesha, 53188

Administrative Offices, Room C-108

(262) 896-8525

Civil Division - Large Claims, Room C-167

(262) 548-7525

Civil Division - Small Claims, Room C-153

(262) 548-7552

Criminal/Traffic Division, Room C-232

(262) 548-7484

Family Court Division, Room C-112

(262) 548-7544

Family Court Self-Help Center, Room C-108

(262) 548-7524

District Court Administrator

515 W. Moreland Blvd., Room C-359, Waukesha, 53188

(262) 548-7120

Family Court Commissioner

515 W. Moreland Blvd., Room C-345, Waukesha, 53188

(262) 548-7446

Family Court Counseling Services

515 W. Moreland Blvd., Room C-345, Waukesha, 53188

(262) 548-7900

Family Court Self-Help Center

515 W. Moreland Blvd., Room C-108, Waukesha, 53188

(262) 548-7524

Juvenile Court

521 Riverview Ave., Room JC-103, Waukesha, 53188

(262) 548-7449

Community Development

1320 Pewaukee Road, Room 320, Waukesha, 53188

(262) 548-7920

History

The first County Board met on June 8, 1846, and elected Curtis Reed as Chairman. It also voted Waukesha as the County seat after the 25th ballot with 9 votes to 7, "amid a shout never to be forgotten by those who heard it."

The County seat was originally called Prairieville, and was changed later to Waukesha - a corruption of the Potawatomi word for "fox." The last official act of this meeting of the first Waukesha County Board was to provide \$2.50 to clean the church where they had met and to replace a broken water pitcher.



Paved trails in the 262-acre Fox River Park extend the Fox River Trail. Located in the Town of Waukesha, the Park can be used for a variety of activities year round.

In 1965, the Wisconsin State Supreme Court ruled that County Boards must equitably represent the population, and the Waukesha County Board switched to supervisory districts that represented an equal number of citizens, rather than the units system used previously. The Board still remained at the center of County government in its dual capacity as a legislative and executive agency. Most of the work was carried out in committees. The Chairman of the County Board was elected for a 2-year term and was primarily responsible for seeing that County government met its statutory obligations and the needs of people locally.

In April of 1991, a new form of County government was established. The first County Executive was elected by the voters of Waukesha County to be responsible for the administrative functions of County government. The County Board reorganized to better reflect this new form of governing. The County Executive also has the ability to veto actions of the County Board and to appoint members to advisory boards and commissions.

Waukesha County continues to expand in its dual capacity as an arm of the State government, and it is a vital instrument for Local government in serving the citizens that reside in Waukesha County.

WAUKESHA COUNTY

Leading the Way!

Executive Branch

Transit. The various divisions design, maintain, remodel and clean County-owned buildings; maintain and repair County-owned equipment and vehicles; and plan, construct, maintain, snow plow, and repair roads in the 390-mile County Highway System.

The Department's most recent responsibility includes that of the Communications Center, which opened in 2004 to receive emergency calls and dispatch police, fire, and EMS services for 29 communities in the County. The Center acts as one of the E911 Public Safety Answering Points (PSAP), and it will be the designated wireless E911 center for the entire County.

Senior Services

The Department of Senior Services offers a variety of programs to meet the needs of adults aged 60 years and older. Services are available directly from the Department or in co-operation with other local agencies. Some programs or services include a fee, donation, or available funding assistance.



Seniors dine at the department's meal site at Willow Park in the City of Waukesha. It is 1-of-13 County-run senior dining places.

Community and supportive services enable seniors to remain safely in their homes for as long as possible. Services include: information and assistance; case management, specialized transportation, home delivered meals and senior dining centers, adult day care, personal care, health care, homemaker and household chore assistance, benefit specialist counseling, respite options, support for caregivers including grandparents raising grandchildren, and a caregiver library.

In addition, the Department is the elder abuse reporting agency for the County. It also provides a wide range of volunteer opportunities, publishes a variety of newsletters and a comprehensive senior resource directory called "Senior Sources," and partners with professionals in the community to provide the highest level of quality service for seniors living in Waukesha County.

Legislative Branch

County Board

The County Board of Supervisors is the legislative branch of County government responsible for policy decisions. The Board consists of 35 members who are elected by districts to 2-year terms in even numbered years. From its members, the Board elects a Chairperson, First Vice-Chairperson, and a Second Vice-Chairperson as officers of the County Board.



County Board Supervisors break ground for the Justice Facility Expansion.

There are 7 standing committees of the County Board. The Executive, Finance, and Personnel Committees deal with administrative policy matters; Judiciary and Law Enforcement, Health and Human Services, Land Use, Parks and Environment, and Public Works Committees are concerned with policy matters affecting public services.

The Board initiates legislation and acts on legislation proposed by the County Executive. The Board also carries out legislation imposed by the State legislature and enacts legislation allowed by State statutes.

Judicial Branch

Clerk of Circuit Court

See Elected Officials, page 12.

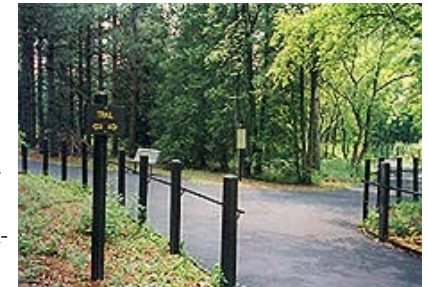
Circuit Court Judges

The Waukesha County Judiciary is composed of 12 Circuit Court Branches, each having an elected Circuit Judge that serves a 6-year term. The Chief Judge of the district is appointed by the State Supreme Court, and has the responsibility to direct the administrative functions of all judicial officers in Waukesha County and the other 3 counties in the district. The Chief Judge also presides over legal matters brought before his or her court.

Educational Services

Retzer Nature Center

The Retzer Nature Center, part of the Department of Parks and Land Use, is a full service nature center providing a variety of services related to the conservation and restoration of natural lands. Its education programs offer a broad range of site-specific, ecological-based environmental education for school/youth groups, and the general public. The educational experiences utilize a hands-on approach coupled with the knowledge of expert naturalists, teachers, and volunteers.



Adventure Trail is 800 feet of paved pathways within the Retzer Nature Center, which is located in the Town of Genesee.

University of Wisconsin-Extension

The Waukesha County U. W. Extension provides community-based education for families, businesses, government bodies, and organizations. County faculty use non-traditional educational methods to provide practical unbiased University research based on information to address local issues. Educational programs are developed to meet the needs and improve the quality of life for Waukesha County residents in the areas of community resource development, nutrition, family living, youth development, horticulture, and agriculture.

History

In April of 1846, Waukesha County was formed with 16 townships. Supervisors representing each of the 16 towns were also elected in April, and by territorial statute were required to:

1. Organize a County Board
2. Elect Officers
3. Provide for and build necessary county buildings

Elected Officials

Treasurer

The Treasurer is a State Constitutional Officer, elected to a partisan position to serve a 2-year term. The Treasurer's duties include recording and depositing all monies received from taxpayers, municipalities, departments, and governmental agencies, as applicable, and it makes disbursements to employees, agencies, vendors, and taxpayers. The Treasurer also computes tax settlements for 37 municipal treasurers, the Department of Revenue, and all school districts in the County. The Office collects current and delinquent taxes, as necessary, prepares documents for foreclosures of properties and proceedings according to Wisconsin Statutes, and holds auctions on deeded parcels.

The objectives of the Treasurer are to invest idle funds at the highest rate, while ensuring maximum earnings with the lowest risk.

Educational Services

Federated Library System

Established in 1981, the Federated Library System works in partnership with its 16-member public libraries to develop and coordinate effective cooperative library services and to improve their individual service programs. As a resident of Waukesha County, you can borrow library materials from any public library in the Federated Library System at no charge. You can also use a wide variety of other cooperative services which Library System membership makes available to you through your public library.

Museum

The Waukesha County Historical Society and Museum is a non-profit organization that strives to institute and encourage historical inquiry by collecting, preserving, and exhibiting material which represents the past. Its research center provides access to invaluable books, documents, photographs, and other recorded history pertaining to Waukesha County. It is supported by the County through an annual operating grant.

Judicial Branch

Circuit Court Commissioners

The Family Court Commissioner and the Circuit Court Commissioners are directed by the Circuit Court Judges to facilitate the judicial process through the exercise of quasi-judicial authority in matters authorized by statute. Areas of responsibility include various proceedings involving divorce actions, custody hearings, paternity suits, mental commitments, small claims, juvenile court, probate, and criminal/traffic.

Register in Probate

The Register in Probate is appointed by the Circuit Court Judges with the approval of the Chief Judge. The Office provides for the administration and probate of estates in accordance with State statutes. This Office is also responsible for the administration and maintenance of all files dealing with trusts, mental or civil commitments, adult guardianships, adult protective placements, adult adoptions, guardianships of the estate of minors, and elder abuse restraining orders.

Juvenile Court

The Clerk of Juvenile Court is appointed by the Circuit Court Judges with the approval of the Chief Judge. The Clerk is responsible for all court related activities involving juvenile matters. Responsibilities include: accepting petitions/citations for case initiation; scheduling hearings; preparing court orders; collecting all costs, fines, fees, and assessments for proper distribution to the State, County and Local municipalities; capturing and maintaining all required case data relative to case filings for forwarding to various state agencies for reporting purposes.



Juvenile Court is held at the County's Juvenile Center, which is located behind the Courthouse on Riverview Avenue in the City of Waukesha.

Elected Officials

Clerk of Circuit Court

The Clerk of Circuit Court is a State Constitutional Officer, elected in a partisan election to a 2-year term. The Clerk is responsible for the daily administrative support to the 12 Waukesha County Circuit Courts and Court Commissioners' activities. Responsibilities include:

1. Case initiation and maintenance
2. Court automation
3. Maintenance of court records
4. Processing of fines, fees, and costs
5. Jury management

County Clerk

The County Clerk is a State Constitutional Officer, elected in a partisan election for a 2-year term. The Clerk is responsible for all elections held in Waukesha County, including the programming and preparation of ballots. The Clerk is also the secretary to the County Board and the keeper of the official County records. Other duties include the issuance of marriage licenses, and it acts as an acceptance agency for U.S. passports.

County Executive

See Executive Branch, page 5.

District Attorney

The District Attorney is a State Constitutional Officer, elected to a partisan position to serve a 2-year term. The District Attorney's Office represents the people of the State of Wisconsin in the criminal and civil courts which prosecute State criminal matters, County forfeiture actions, State and County traffic court matters, ordinance violations, Department of Natural Resources violations, juvenile, domestic abuse, and harassment cases. In addition, the District Attorney prosecutes sexual predator cases, conducts specialized investigations and creates policy for law enforcement within Waukesha County.

Elected Officials

District Attorney (continued):

The Office also provides educational support and investigatory guidance for Waukesha County law enforcement agencies and operates the Victim/Witness Program.

Register of Deeds

The Register of Deeds is a State Constitutional Officer, elected to a 2-year partisan position. The duties of the Register of Deeds are to record all deeds, mortgages and other legal documents pertaining to real estate, and creates and updates cadastral maps and assessment rolls, so taxes can be levied to property owners by local assessors.

In addition, the Register of Deeds is responsible for filing Uniform Commercial Codes pertaining to liens on personal property, and for the filing and issuing of all birth, death, and marriage certificates.

Sheriff

The Sheriff is the chief law enforcement officer in the County and is responsible for the protection of life and property within the boundaries of Waukesha County. The Sheriff is elected to a 4-year partisan term.

To fulfill its mission, the Sheriff's Department employs people who are assigned to these operating divisions: Patrol, Investigations, Court Services, Jail, Communications, and Administration.

Included within the divisions are a number of specialized services such as: drug enforcement, canine support, identification, crime prevention, tactical enforcement, underwater search and rescue, polygraph, and accident reconstruction.

The Sheriff's Department also provides law enforcement service to unincorporated areas of the County or to those jurisdictions that do not maintain full time police service.



The K-9 Support Unit helps law enforcement with many dangerous investigations to protect and save lives.